

ZAIDE SHULE



ARTIST CAMP

PARENT HANDBOOK

Operated by the Institute of Positive Education

7823 S. Ellis Avenue, Chicago, IL 60619

Office: 773-651-1221 Ex. 224

Fax: 773-651-1892

Dear Parents/Guardians:

Habari Gani! Welcome to Zaide Chule Artist Camp Summer Program (ZSAC). Thank you for enrolling in our 6-week summer camp program, we are so excited for your camper to join the village and experience our program!

Attached is the (ZSAC) parent handbook. Please make sure to read through this handbook as it provides relevant information for the program, as well as policies and procedures that the program upholds. As we continue to evolve, some of our policies and procedures are subject to change.

As always, we are looking forward to working with your camper this summer! Your cooperation is crucial to the success of this program and in keeping our children safe. If you have any questions, comments, or suggestions about our summer camp programs, please do not hesitate to contact us.

Sincerely,

IPE Management Team



PHILOSOPHY

WHAT'S IN THE NAME?

The words Zaidi Shule in Swahili mean “more school”; it is our goal to nurture our youth by infusing culture, arts, and academics through enrichment activities. The name Zaidi Shule Artist Camp grew from the need to continue to provide quality programming that will offer youth the opportunity to explore the arts and engaging activities.

MISSION STATEMENT:

The ZSAC mission is to provide relevant programs that integrates skills intended to educate the “whole child” while enhancing social skills, promoting healthy lifestyles and inspiring continual learning in subjects such as reading, mathematics, science, social studies, etc.

VISION STATEMENT:

ZSAC offers youth the opportunity to acquire knowledge using a blend of different skill sets to enhance their lives inside and outside the class room. Additionally, we seek to serve as a catalyst for the next generation of successful leaders and thinkers by providing a safe space in which campers between the ages of 5-13 years old will have the opportunity to explore various modes of art as well as enhance the knowledge of their cultural identities.

ZAIDI SHULE ARTIST CAMP: WHAT WE DO

ZSAC... offers campers creative opportunities through an array of projects and activities, to gain new knowledge and skill sets using a blend of the arts, STEM and culture. Campers will explore various career paths throughout ZSAC camp.

CAMP LOCATION AND HOURS

7825 S Ellis Ave, Chicago, IL 60619

Camp hours of operation: 8:00AM - 4:30PM

For all field trips and special activities, we will leave directly from the summer camp location. Parents must provide consent forms for all field trips.

ATTENDANCE PROCEDURES

ZSAC strongly encourages daily participation and attendance to maximize the programs benefits for our campers.

DRESS CODE/ ACCEPTABLE ITEMS

- Gym shoes (closed-toed)
- Backpack/Purse (Preferably cross body)
- Water bottle (labeled/NO glass bottles)
- Swimsuit & towel (bag for wet clothes and swim/closed shoes)
- Sunscreen / Bug repellent (optional)
- Comfortable clothing, hat with visor, light jacket or sweatshirt, poncho (Weather dependent)
- Values, morals, good listening skills and smiles!!!

Camp T-shirts will be provided for participants to wear for all field trip days

STRICLTY PROHIBITED ITEMS:

Phones/iPads should be locked away for safety reasons! Parents should not call during camp hours. If you want to contact your child, please call us 773.651.9599.

- Weapons, alcohol, vape pens, paraphernalia
- Sandals, flip-flops, crocs or other open-toed shoes
- Money & valuables (unless specified; i.e. field trips)

- Any electronic devices (phones, tablets, smart watches, etc.)
- Unnecessary toys/sports equipment
- Offensive images/writing, inappropriate behavior, language, clothing, bullying or harassment, vandalism, intentional destruction or property
- Insubordination and willful disobedience will not be tolerated.

Stealing is not prohibited in ZSAC camp! If it happens, proper precautions will be taken including but not limited to law enforcement being contacted.

SAFETY

Safety plays a vital role in the ZSAC curriculum. Physical education and/or recreation, by nature of its vigorous activity, will always present some hazards. In the event of an accident/emergency situation, our staff is prepared to handle situations along with our security team.

Each child is expected to help foster a safe environment physically, mentally and emotionally; if a child sees something, they should say something. Children should keep their hands and bodies to themselves, follow safety procedures, camp routines and transitions, remain in assigned areas, respect others' ideas during discussions, and respect personal space and people's requests.

All staff have cellphones on them at all times in case of an emergency.

FIRST AID PROCEDURES

Each counselor will have access to a first aid kit to attend to minor cuts and/or bruises.

Whenever there is profuse bleeding, the emergency medical procedures listed below will take place. Minor first aid procedures are as follows:

1. An **accident report** will be completed when treatment is administered .
2. For sanitation and health safety, gloves will be used at all times.
3. In case of a cut or scrape, instruct child to go to restroom (with a partner) and wash wound with soap and water, or just water. Check student's permission slip in regards to bandage issuance.
4. Always discard used gloves.
5. Check on the child after 20-30 minutes.
6. Turn in accident report to the camp's administrative office.

For serious injuries, or any incident where there may be cause to question the severity of the injury (such as a bump on the head), the staff will contact camp leadership staff immediately. The camp leadership will contact the parents/guardians and, if deemed necessary, notify the Paramedics.

EMERGENCY CONTACT INFORMATION

The ZSAC office maintains an emergency contact list of people, if parents cannot be reached in an emergency. Please inform the office of any changes which occur during the camp session including physician information. (P. 773.651.9599)

If your camper is getting picked up from a different family member/ guardians, please call the office and inform them to release your child.

MANAGEMENT OF MEDICAL EMERGENCIES

911 will be called in the event of a severe medical emergencies! Including but not limited to; breathing problems, uncontrolled bleeding, head, neck or back injuries, sever cuts or bruising, extreme vomiting, severe fever, and etc. Parents will be notified as soon as 911 has been called.

UNDER NO CIRCUMSTANCES, WILL YOUR CHILD BE GIVEN ANY MEDICATION!



FIELD TRIPS

ZSAC will periodically coordinate off-campus field trips to enhance and/or supplement the camp experience. Field trips are important enrichment activities. Therefore, we encourage all campers to participate in all field trips. To ensure the safety and security of the children, all field trips will be chaperoned by ZSAC staff and adult designees. In addition, parents must provide prior written consent in order for the children to participate.

SCHOOL BUS BEHAVIOR

On camp field trips, there are rules and regulations that must be obeyed at all times for the safety of all involved.

1. Enter the bus in a quiet manner. Move directly to an open seat then remain seated until you have arrived at appropriate destination.
2. Keep hands, arms, and head inside the bus.
3. Keep aisles clear at all times.
4. Be courteous. Keep noise level to a minimum.
5. Do not throw items on the bus or out of the bus windows.
6. Please do not eat or drink on the bus.
7. The emergency door is used exclusively for emergencies under adult supervision!
8. Do not distract the driver.
9. Any activity that is unsafe, dangerous, or disrespectful is not allowed.
10. All directions given by the bus driver should be followed at ALL times.

No fighting, running, pushing, punching! All hands should be kept to themselves!

LUNCHROOM BEHAVIOR

1. Talk quietly
2. Stay in place in the line
3. Refrain from making loud noises
4. Remain seated while eating
5. Don't throw anything.
6. Practice manners.
7. Walk at all times.
8. Follow established procedures for dismissal.

The Virtues of MA'AT

- BALANCE – Equilibrium between two opposing forces.

Demonstrates stability and modesty in behavior, speech and thought; lives peacefully with the universe.

- HARMONY – Accord or agreement, as in feeling or opinion.

Demonstrates qualities of unity, order and balance; maintains positive relationships.

- ORDER – Coherent or logical arrangement of individual elements of a group

Attends to and supports Zaidi Shule Artist Camp protocols organized to promote learning and social development.

- RECIPROCITY – An interchange of rights between individuals or groups engaged in a relationship.

Works to develop and maintain healthy relationships nurtured by an exchange of mutual respect.

- PROPRIETY – In compliance with accepted standards of social conduct.

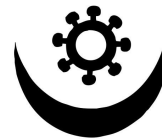
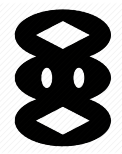
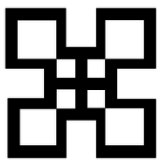
Behaves with dignity and self-respect; strives for completion and excellence

- TRUTH – In accordance with knowledge, fact or actuality

Speaks and behaves in a dignified trusting manner; honors principles of “right behavior”

- JUSTICE – What is fair and morally right.

Understands and lives by principles of fairness and flexibility. Takes responsibility for one’s own actions.



The Nguzo Saba Principles

“Nguzo Saba: is Swahili for “seven principles.” As part of the cultural renaissance of our people during the 1960’s. Dr. Maulana Ron Karenga saw the need to codify in a simple fashion those basic social and moral values that underlie African and African American culture as a liberating tool for Africans in America. It was in this context that Dr. Karenga codified the Nguzo Saba.

1. Umoja (Unity) “To strive for and maintain unity in the family, community, nation and race.”
2. Kujichagulia (Self-Determination) “To define ourselves, name ourselves, create for ourselves and speak for ourselves instead of being defined, named, created for and spoken for by others.”
3. Ujima (Collective Work and Responsibility) “To build and maintain our community together and make our sister’s and brother’s problems our problems and to solve them together.
4. Ujamaa (Cooperative Economics) “To build and maintain our own stores, shops and other business and to profit from them together.”
5. Nia (Purpose) “To make our collective vocation the building and developing of our community in order to restore our people to their traditional greatness.
6. Kuumba (Creativity) “To do always as much as we can, in the way we can, in order to leave our community more beautiful and beneficial than we inherited it.”
7. Imani (Faith) “To believe with all our heart in our people, our parents, our teachers, our leaders and the righteousness and victory of our struggle.”

